

Integrated Building Rehabilitation Assistance Scheme



Application Form

(Applicable to Individual Flat Owner to apply for the schemes below)

Operation Building Bright 2.0

Lift Modernisation Subsidy Scheme

Home Renovation Interest-free Loan

Home Renovation Hardship Grant

Common Area Repair Works Hardship Grant

Building Safety Loan Scheme

Building Maintenance Grant Scheme for Elderly Owners

Please read the respective Application Notes before completing this Application Form.

Please submit the completed Application Form with the required documents by hand or by post to Unit 1001, 10/F, Tower 2, Cheung Sha Wan Plaza, 833 Cheung Sha Wan Road, Kowloon.

Enquiry : 3188 1188

如欲索取中文版申請表格，請致電3188 1188

**Integrated Building Rehabilitation
Assistance Scheme**

**Application Form
(Applicable to
Individual Flat Owner)**

For official use only
Application No:
Application Submission Date and
Time:

Points to Note:

- (1) Please read the Application Notes of the relevant schemes before completing this Application Form.
- (2) Please tick ("✓") the appropriate boxes (□).
- (3) Please delete as appropriate.
- (4) Applicant for "Home Renovation Interest-free Loan" / "Building Safety Loan Scheme" must also complete Annex 1.
- (5) Applicant for "Common Area Repair Works Hardship Grant" / "Home Renovation Hardship Grant" / "Building Maintenance Grant Scheme for Elderly Owners" / Interest-free Loan of "Building Safety Loan Scheme" must also complete Annex 2.

Section 1: Unit Information

Building / Estate Name (If any) _____

Unit Address

Block		Floor		Flat / No.	
Street / Road No.		Name of Street / Road			
District		Hong Kong / Kowloon / New Territories			

Is the unit in Section 1 solely for the purpose of **self-occupation** by the applicant ^{Note 1?} Yes No (Please go to Section 4)

Note 1: For requirements of **self-occupation**, please refer to AN-BLS, AN-BMGS, AN-OBB2.0(OO) or AN-LIMSS(OO)

Section 2: Operation Building Bright 2.0 ("OBB 2.0") Subsidy to be applied

Is the building a Category 1 or Category 2 building under **OBB 2.0** ^{Note 2?} Yes No

Application for OBB 2.0	Amount to be applied
Subsidy for Owner-Occupier or Elderly Owner-Occupier (applicable to common area)	\$
Subsidy for private projecting structures (applicable to private area (individual unit))	\$

Note 2: Please refer to AN-OBB2.0(OO)

Section 3: Lift Modernisation Subsidy Scheme ("LIMSS") Subsidy to be applied

Has the building been granted the Approval-in-Principle Letter for LIMSS ^{Note 3?} Yes No

Application for LIMSS	Amount to be applied
Subsidy for Elderly Owner-Occupier	\$

Note 3: Please refer to AN-LIMSS (OO)

Section 4: Information of Applicant / Registered Owner

Registered Owner (Details of ALL registered owners should be filled in the table below. If there are more than 2 registered owners, please list the information details on a separate sheet)

The unit is **solely or jointly owned by individuals**

	Owner (1)	Spouse <small>Note 4</small>	Owner (2)	Spouse <small>Note 4</small>
Name				
Hong Kong Identity Card No.				
Date of Birth (DD/MM/YY)	/ /	/ /	/ /	/ /
Mobile / Contact No.				
Email Address				
Correspondence Address	<input type="checkbox"/> Same as the address in Section 1, or: _____			

Note 4: Applicable to "Building Maintenance Grant Scheme for Elderly Owners", "Common Area Repair Works Hardship Grant" or "Home Renovation Hardship Grant" only (attach a copy of valid HKID card), please refer to AN-BMGS, AN-CASHG or AN-HLHG
If the applicant has no spouse, please fill in "nil"; if the spouse is deceased, please fill in "deceased"

The unit is **owned by a company** (applicable to "OBB 2.0 Owner-Occupier Subsidy" or "LIMSS Elderly Owner-Occupier Subsidy" or "Building Safety Loan Scheme" only)

Company Name: _____

Company Registration No.: _____ Business Registration No. _____

Contact Person: _____, Mobile/Contact No.: _____

Email Address: _____

Correspondence Address: Same as the address in Section 1, or:

Section 7: Declaration and Signature

Please read the declaration below to understand and agree to its contents before signing (ALL registered owners must sign. If there are more than 2 registered owners, please use separate sheet and submit together with this application form)

For any application submitted to the Urban Renewal Authority (URA), Hong Kong Housing Society (HKHS) and/or the Buildings Department (BD) for the scheme(s) as indicated in Section 2 and/or Section 3 and/or Section 6 of this application form, I/we hereby declare that:

- (1) I/We understand the content of this application form and the application notes for the loan/hardship grant/subsidy and confirm that all information and supporting documents provided by me/us are true and accurate.
- (2) I/We understand and fully agree to abide by the requirements and conditions for the loan/hardship grant/subsidy.
- (3) I/We understand and consent that the URA, HKHS and/or BD have the right to process and approve my/our application for the loan/hardship grant/subsidy, and to request for my/our submission of additional necessary information or documents and signing of relevant documents (including letters of undertaking). I/We shall immediately notify in writing the approving authority processing the application of any change in the information and document of me/us or any family members of me/us, provided during the processing period.
- (4) I/We understand that the decisions of URA, HKHS and/or BD in respect of the application are final, and URA, HKHS and/or BD reserve the right to reject and/or adjust the amounts of loan/hardship grant/subsidy of the application, to be approved/already approved, at any time without disclosure of reasons and liability of whatever nature to any person.
- (5) I/We understand and agree that all information provided in this application form may be used by the URA, HKHS and/or BD for the purposes listed in Section 8 of this application form.

Applicant (1)

Name	Signature

Spouse of Applicant (1) ^{Note 9}

Name	Signature

Applicant / Co-Owner (2) ^{Note 8}

Name	Signature

Spouse of Applicant / Co-Owner (2) ^{Note 9}

Name	Signature

Date: _____

Note 8: For OBB 2.0 and LIMSS, only the owner-occupier / elderly owner-occupier as the applicant to apply and to sign.

Note 9: Only applicable to "Building Maintenance Grant Scheme for Elderly Owners", "Common Area Repair Works Hardship Grant" and "Home Renovation Hardship Grant"

Points to Note:

- (1) Please countersign all parts modified, erased or altered.
- (2) Any wilful misrepresentation or omission of information may result in the application being rejected. Applicants should note that obtaining pecuniary advantage by deception is a criminal offence.
- (3) For company owner (applicable to "OBB 2.0 Owner-Occupier Subsidy" or "LIMSS Elderly Owner-Occupier Subsidy" or "Building Safety Loan Scheme" only), the application form should be signed by the authorised representative with its company chop.

Section 8: Authorisation

Please read the declaration below to understand and agree to its contents before signing (ALL registered owners must sign. If there are more than 2 registered owners, please use separate sheet and submit together with this application form)

For any application in this form, I/we agree to provide all information considered necessary by the URA, HKHS and/or BD for processing of this loan/hardship grant/subsidy application.

I/We unconditionally approve, fully agree to and irrevocably authorise the URA, HKHS and/or BD to make enquiry of, verify with, obtain from or disclose to any relevant Government Departments, public organisations, relevant Owners' Corporation or applicant's representative, any of my/our family members and any of my/our personal data, record or application status of myself (ourselves) as the URA/HKHS and/or BD may consider necessary for the purpose of processing this application and verifying my/our eligibility to my/our loan/grant/hardship grant application.

I/we hereby further agree and authorise the URA, HKHS and/or BD to disclose my/our information, data or record to the Land Registry (LR) and check with LR all the properties previously and currently owned by me/us in Hong Kong for the purpose of recovery of the outstanding amount owed by me/us to the URA, HKHS and/or BD under the loan / grant / subsidy / hardship grant granted by the URA, HKHS and/or BD to me/us, whether or not, pursuant to a judgement with respect to the outstanding amount has been awarded by the court in favour of the URA, HKHS and/or BD.

*Applicant's representative means no less than two representatives of the Owners' Committee or the manager of a building / estate without Owners' Corporation, duly authorised in an owners' meeting to apply for the OBB 2.0 / LIMSS / Common Area Repair Works Subsidy for and on behalf of the owners, and to sign the relevant documents.

Applicant (1)

Name	Signature

Spouse of Applicant (1) ^{Note 11}

Name	Signature

Applicant / Co-Owner (2) ^{Note 10}

Name	Signature

Spouse of Applicant / Co-Owner (2) ^{Note 11}

Name	Signature

Date: _____

Note 10: For OBB 2.0 and LIMSS, only the owner-occupier / elderly owner-occupier as the applicant to apply and sign.

Note 11: Only applicable to application for "Building Maintenance Grant Scheme for Elderly Owners", "Common Area Repair Works Hardship Grant" or "Home Renovation Hardship Grant"

Points to Note:

- (1) Please countersign all parts modified, erased or altered.
- (2) Any wilful misrepresentation or omission of information may result in the application being rejected. Applicant should note that obtaining pecuniary advantage by deception is a criminal offence.
- (3) For company owner (applicable to "OBB 2.0 Owner-Occupier Subsidy" or "LIMSS Elderly Owner-Occupier Subsidy" or Building Safety Loan Scheme only), the application form should be signed by the authorised representative with its company chop.
- (4) The URA / HKHS / BD reserves the right to reject and/or adjust the amount of loan/hardship grant/subsidy, to be approved / already approved, at any time without disclosure of reasons.

Section 9: Personal Data Collection Statement

Purpose of Collecting Personal Data

The personal data provided by the applicant will be used by the URA / HKHS / BD for the below and relevant purposes:

- a. To vet and approve the applicant's eligibility and other related purposes;
- b. To promote and administer the relevant schemes or to provide information or services in respect of the relevant schemes;
- c. To conduct marketing research on the relevant schemes; or
- d. To conduct research on repair of Hong Kong buildings.

The provision of personal data to the URA / HKHS / BD is on a voluntary basis. If the applicant does not provide sufficient personal data, the URA / HKHS / BD may not be able to process his/her application, and this may result in delay or even rejection of the application. Please ensure that the information provided is accurate and true. If there are any changes in the information provided, please notify the URA / HKHS / BD in writing immediately.

Transfer of Personal Data

The personal data provided by the applicant will be made available to the following bodies (as provided or authorised by Personal Data (Privacy) Ordinance) as necessary by the URA / HKHS / BD in processing and approving the application:

- a. Any third party that provides services relating to Integrated Building Rehabilitation Assistance Scheme;
- b. Government Departments, including but not limited to Development Bureau, Security Bureau, Transport and Housing Bureau, Buildings Department, Fire Services Department and Electrical & Mechanical Services Department;
- c. Law enforcement agencies, including but not limited to Independent Commission Against Corruption (ICAC), Hong Kong Police Force and Competition Commission;
- d. Public bodies, including but not limited to CLP Power Hong Kong Limited (CLP) and HK Electric Investments Limited (HK Electric) etc;
- e. Professional associations and academic institutions; or
- f. Agency/Person who has obtained consent or authorisation from the applicant.

Access to Personal Data

The applicant has rights of access to and correction of his / her personal data kept by the URA / HKHS / BD. The right of access includes the right to obtain a copy of the personal data subject to payment of a fee.

Enquiry

Enquiries concerning personal data by the URA / HKHS / BD and the request for access and correction should be addressed to:

Building Rehabilitation Office, Urban Renewal Authority Unit 1001, 10/F, Tower 2, Cheung Sha Wan Plaza, 833 Cheung Sha Wan Road, Kowloon (Except Building Maintenance Grant Scheme for Elderly Owners and Building Safety Loan Scheme) Tel: 2588 2333 Fax: 2588 2542	Hong Kong Housing Society Applications Section G/F, Dragon Centre, 23 Wun Sha Street, Tai Hang, Hong Kong (For Building Maintenance Grant Scheme for Elderly Owners) Tel: 2839 7166 Fax: 2504 0867	Buildings Department, Building Safety Loan Scheme Secretariat 11/F, Buildings Department Headquarters, North Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon (For Building Safety Loan Scheme) Tel: 2626 1579 Fax: 2398 3929
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Points to Note:

- (1) The URA/HKHS/BD are public bodies / government departments under the regulation of the ICAC and Office of the Ombudsman.
- (2) The URA/HKHS/BD are public bodies / government departments under the Prevention of Bribery Ordinance. All staff members of the URA/HKHS/BD are subject to the said Ordinance and are not allowed to solicit or accept any pecuniary or other forms of advantages from customers, contractors, suppliers or any person.
- (3) The application form and its content are not legally binding on the URA/HKHS/BD. The URA/HKHS/BD are not liable to any person for any loss or damages which may be incurred or sustained by relying on any information contained in this Application Form.
- (4) The URA/HKHS/BD reserve the right to modify the above contents at any time without prior notice. The web version shall prevail should there be any changes. For the latest version, please visit "Building Rehabilitation Platform" (www.brplatform.org.hk), or call the Integrated Building Maintenance Schemes Hotline at 31881188 or visit URA / HKHS / BD offices in person.

URA “Home Renovation Interest-free Loan” / BD “Building Safety Loan Scheme”

1. Loan Repayment Method

1.1 BD “Building Safety Loan Scheme” ^{Note 12} (Choose one only)

- (a) Apply for the **low-interest loan of BD “Building Safety Loan Scheme”**, with a maximum of 36 months repayment period

If shorter period is applied for, please specify: _____ months

- (b) Apply for the **interest-free loan of BD “Building Safety Loan Scheme”**, with a maximum of 72 months repayment period
(Asset and income limit requirements must be met. Please refer to AN-BSLS and complete Annex 2)

If shorter period is applied for, please specify: _____ months

Note 12: Item (b) is not applicable if the applicant’s property is registered in name of a company. The approved loan amount will be grossed up by a registration fee of HK\$530, and the fee will be deducted from the first release of loan.

1.2 URA Home Renovation Interest-free Loan

- Apply for the **URA “Home Renovation Interest-free Loan”**, with a maximum repayment period of 36 months (Please refer to AN-HRIL)

If shorter period is applied for, please specify: _____ months

*Please tick (“√”) the appropriate boxes ()

URA “Common Area Repair Works Hardship Grant” / URA “Home Renovation Hardship Grant” / HKHS “Building Maintenance Grant Scheme for Elderly Owners” / Interest-free Loan of BD “Building Safety Loan Scheme”

1. Application Purpose (Only applicable to “Building Maintenance Grant Scheme for Elderly Owners”):

(a) **Repair works for common areas of the building**

1. Application for “Building Maintenance Grant Scheme for Elderly Owners” should be submitted prior to the issue date of Practical Completion Certificate for the completion of repair works (For details, please refer to AN-BMGS)
2. Application for the hardship grant must be submitted before the first payment deadline specified in the first demand note issued by OC / owners’ representative or within **2 months** of issue date of said first demand note (whichever date is the later)

Repair Cost Contribution: HK\$ _____

Name of the Owners’ Organisation: _____

Name of Property Management Company: _____

Contact Person: _____ Contact No.: _____

Please attach a copy of the contribution notice and receipts

(b) **Repair works for individual flats**

(application must be submitted prior to the commencement of works)

Quotation Price: HK\$ _____

Name of Contractor: _____

Address of Contractor: _____

Contact No. of Contractor: _____

Bank account no. of the applicant: _____

Please attach a copy of the quotation
Please attach a copy of the Business Registration Certificate (Form 2)
Please attach a copy of document displaying the bank account no.

(c) **Loan to be repaid to** BD HKHS URA

(Item (c) applicable to the applicant for “Building Maintenance Grant Scheme for Elderly Owners” only. For details, please refer to AN-BMGS.)

2. (a) Income / Asset of the Applicant

(To be completed by the applicant for “Common Area Repair Works Hardship Grant” / “Home Renovation Hardship Grant” / “Building Maintenance Grant Scheme for Elderly Owners” / Interest-free loan of “Building Safety Loan Scheme”)

Name	Relationship	Monthly Income	Asset
Applicant		HK\$ _____ <input type="checkbox"/> Recipient of Comprehensive Social Security Assistance <input type="checkbox"/> Recipient of Old-Age Living Allowance <input type="checkbox"/> Recipient of Disability Allowance <input type="checkbox"/> Holder of Medical Fee Waiver Certificate <input type="checkbox"/> Has applied for or received a bankruptcy order	HK\$ _____
		(Relevant proof must be attached)	
Spouse		HK\$ _____	HK\$ _____
Other household members <small>Note 13</small>			
1.		HK\$ _____	HK\$ _____
2.		HK\$ _____	HK\$ _____

Note 13: Applicable to “Building Safety Loan Scheme” only

2. (b) Is the property to which the loan relates mortgaged?

No Yes (Monthly mortgage repayment HK\$ _____)

*Please tick (“√”) the appropriate boxes (□)

List of Abbreviations

Application Notes for Building (Applicable to Owners' Corporation / Owners' Organisation / Representatives of all owners)

Abbreviation	Application Notes
AN-CAS	Application Notes for Common Area Repair Works Subsidy
AN-LIMSS	Application Notes for Lift Modernisation Subsidy Scheme
AN-OBB2.0(Bldg)	Application Notes for Operation Building Bright 2.0 (Applicable to Owners' Organisation of Category 1 Building)
AN-FSWS	Application Notes for Fire Safety Improvement Works Subsidy Scheme
AN-ST	Application Notes for Smart Tender Building Rehabilitation Facilitating Services
AN-MBISS	Application Notes for Mandatory Building Inspection Subsidy Scheme

Application Notes for Individual Flat Owner

Abbreviation	Application Notes
AN-OBB2.0(OO)	Application Notes for Operation Building Bright 2.0 (Applicable to Owner- Occupier)
AN-LIMSS (EOO)	Application Notes for Lift Modernisation Subsidy Scheme (Applicable to Elderly Owner- Occupier)
AN-HRIL	Application Notes for Home Renovation Interest-free Loan
AN-HLHG	Application Notes for Home Renovation Hardship Grant
AN-CASHG	Application Notes for Common Area Repair Works Hardship Grant
AN-BSLS	Application Notes for Building Safety Loan Scheme
AN-BMGS	Application Notes for Building Maintenance Grant Scheme for Elderly Owners